

JOB POSTING

PROJECT MANAGER

Bowers + Kubota Consulting is a full-service construction and project management firm with A-E design services. We work with leading organizations, often in highly structured and regulated operations, to tackle their most difficult and unique management challenges.

Listed as a National and Local Best Place to Work, Bowers + Kubota Consulting is seeking a motivated **Project Manager** to join our team. The Project Manager plans, organizes, and manages scope, schedule, and costs of projects. They foster positive Client relationships and directly interact with clients to negotiate contract terms, define scope, and maintain consistent communication. Project Manager coordinates with the client, subconsultants, and project team. This position is to assist Department of Hawaiian Home Lands in Kapolei.

JOB QUALIFICATIONS:

- Minimum bachelor's degree in engineering, architecture, planning, or business administration.
- 0-5 years of experience will be considered.
- 3-5 years of supervisory experience is desirable.
- Knowledge of project management principles is preferred.
- Able to operate computers using word processing, spreadsheet, and other software as required.
- Excellent problem-solving skills, the ability to come up with timely and efficient solutions to complex problems and issues.
- Ability to lead a team (internal and external) and organize everyone around a common goal.
- Able to multitask multiple projects and teams with exceptional organizational skills.
- Maintain effective work relationships with agencies and general public.
- Excellent oral and written communication skills.
- Ability to work outside occasionally in environmental, atmospheric, and sometimes hazardous conditions.
- Ability to have close visual acuity.
- Ability to work outside with increased noise levels and vibrations.
- Ability to work outside in all weather conditions and conditions that are associated with construction and development projects.
- Positive service-oriented attitude toward the firm, our employees, and the clients.

ESSENTIAL JOB FUNCTIONS:

- Coordination with client, subconsultants, and internal team.
- Foster positive client relationships. Directly interact with clients to define scope, schedule and cost and maintain consistent communication.
- Plan, organize, direct, and manage project team activities.
- General technical project oversight/management.
- Perform other duties as assigned.

LOCATION: Kapolei, HI

SALARY RANGE: \$55,000 - \$75,000 per year depending on experience

Please apply direct online at: www.bowersandkubota.com

Equal Opportunity Employer/Vets/Disabled
100% Employee Owned

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